



Adventures In Learning, LLC

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Vacation Credit Request

Parent or Guardian's Name

Child's name

Classroom

Is your account paid in full and current? Yes No


Has your child been attending continuously for at least 6 months? Yes No

Vacation request dates:

Start Date _____ End Date _____

For every six months of continuous attendance, one week may be designated as a vacation week at a reduced rate of 50% provided your account is current and the vacation time off request has been submitted in writing a minimum of two weeks prior to the actual time off. The vacation time must be used in 5 consecutive business day intervals. If the 5 days occur over a 2 week period and the child attends part of each week, the regular tuition rate will be charged for one week and the second week will be designated as a vacation week. A vacation credit may not be used concurrently with any other credit, promotion or final weeks of attendance.

All needs to have this vacation request submitted at least 2 weeks prior to the actual time off.

 _____
Parent/Guardian Signature Date

FOR OFFICE USE

Received by _____ Date: _____

Enrollment Date: _____ Prior Vacation Weeks Used: _____

Approved: Yes - Credit Amt: _____ Week Posted: _____
Eligible again on or after: _____

No - Will be eligible for vacation credit on or after: _____